**HPL Meeting Minutes for FEB 21, 2024**

Board Members Present: Jessica Buhrman- Director, Zac Bates- Board Chairperson, Cheyenne Brown- Vice Chairperson, Gil Bunning- Treasurer, Nancy Burns – Secretary, Kourtney Liggett- Member

**Call to order:**  Meeting was called to order at 7:10pm by Chair Zac B.

**Agenda**: No formal agenda

**Approval of Minutes:** Jan non-minutes presented, Dec minutes corrected and approved.

**Director’s Report** Given by Jessica Buhrman – The state survey was verified and submitted on Feb 5 2024. New accreditation standards start next year 2025. System level Grant application for Accreditation is a service center 1, waiver requests were done for materials budget.

**Treasure’s Report**: Financials given to Gil Bunning

**Old Business**: 2 Board positions still open. There is also a staff position open. Parallel parking slots in front of the library was mentioned by Chief Entriken when Director Jessica reported the parking issues from the neighbors relentlessly taking our spots on Saturday. The Chief believes he can get 5 from our 7, Director thinks due to proper measurements they will only get 3-4. Cheyenne asked about the request of signs for the library hours (Mon-Fri 1-7, Sat 10-2) and if Jessica was able to get on the agenda for the city meeting. Chief Entriken informed Jessica yesterday morning that he was not sure when the meeting would be, but she would get put on the agenda. There was also discussion about possibly adjusting library hours in the future.

**New Business**: The Summer lunch program will be from 11:30-12:30 when it begins. We are waiting on contacts and start-up preparation to begin. The Library Assistant position is open. We have had 5 people express interest in the Page position over the last few months. The North Door is not latching when closed (noticed on 2/17/24) Library Accreditation System Level Grant Application was unanimously approved.

**Executive Session: YES** At 8:11pm we went into a 10-minute executive session to discuss personnel. Exited session at 8:21pm. After discussion action was taken to support a $0.25 raise for the Library Page. Further action was taken that a differential adjustment be made to a position of lower wage when covering a position of higher wage to meet the minimum for that higher position.

Next meeting will be MAR 20th 2024