**HPL Informational Meeting Minutes for APR 19th, 2023**

Board Members Present: Jessica Buhrman- Director, Zac Bates- Chair, Nancy Burns-Secretary, Cheyanne Brown-Vice Chair

Absent: Gil Bunning- Treasurer, John Hoschouer-Member

**Call to order:**  Informational meeting started at 6:25pm.

**Agenda**: No formal agenda

**Approval of Minutes:** No quorum, informational minutes were shared.

**Director’s Report** Shared by Jessica Buhrman

**Treasure’s Report**: Reports were shared by Jessica Buhrman

**Correspondence:** Notified there were new people on the chamber board, and we should be included more in chamber projects.

**Old Business**: No business conducted. Discussions on open positions. Possible applicant has been submitted. Though the applicant cannot work early shift or weekends. They are CPR certified. Page needs more training. Buhrman said she would like to start monthly staff trainings on a Saturday. Buhrman addressed upkeep of supplies. Summer Reading program theme “All together now”. Buhrman shared about Story Times at NEKCAP. TAB having Penny Wars to go towards Eagle Project. Boys vs Girls with reward of open lunch. Lentz will donate pizza for winners.

**New Business**: No business conducted. Budget discussions and preps to go to city, and prepare for audit. Recommended to request additional funds from city, to avoid closure of library as current funding is non-sustainable. All budgets have requirement for 12% to be spent on materials, 65% on payroll per state and system accreditation.

Informational meeting ended at 6:59pm

Next meeting scheduled for May 24th 2023

Nancy Burns, Sec.