Present: In person - Jessica Buhrman, Gil Bunning, Not Present: Connie Shippy, Cathy Gordon, Zac Bates, Nancy Martin

**Call to Order:** The informational meeting began at 6:16pm

**Agenda:** No formal agenda used as not presented prior to meeting.

**Minutes:** SEPT & OCT Minutes were presented.

**Director's Report:** Directors Report given by Jessica Buhrman.

**Treasurer's Report / Budget Review:** Expense reports were presented

**Correspondence:**  None

**Old Business:** Informational Discussion Only- No Business Conducted. We received the new file cabinet and it was severely damaged. Quill sent us a new one after our claim was placed. They had us keep the damaged one. The top drawer does not hold weight and cannot be locked but the remainder of the cabinet can be used for unsecured files.

**New Business:** Informational Discussion Only- No Business Conducted. We had several policies to try to review tonight including CIPA but they will have to wait until we have a quorum. I have spoken with NEKLS regarding our quorum as well as our difficulties filling board positions. They advised that our quorum is not 4 as we have been previously told but 5 as the ex officio position of the Mayor counts and raises our number as he is considered an 8th. She did say we can put forth a resolution to request the may rescind his ex officio status. I have her and the NEKLS lawyer working on that since the Mayor has declined to participate or attend our meetings. She also suggested a separated meeting schedule. One that instead of meeting monthly we meet bi-monthly or only certain months. There are several months throughout the year that we would have to meet due to needed business concerns. But there are others that we could elect to decline from meeting as long as it is pre-decided.

**Executive Session:** None

**Adjourn**:  The informational meeting was ended at 7:30PM. The next meeting will be DEC 15 at 6:15pm