Present: In person - Jessica Buhrman, Gil Bunning, Zac Bates, Cathy Gordon, Not Present: Nancy Martin, Zoom- Connie Shippy, Nancy Burns

**Call to Order:** The meeting began at 6:34pm

**Agenda:** No formal agenda used as not presented prior to meeting. Informational Agenda presented at previous Dec informational meeting was used.

**Minutes:** Nov Minutes were presented for those who were not present at last meeting.

**Director's Report:** Directors Report given by Jessica Buhrman.

**Treasurer's Report / Budget Review:** Expense reports were presented for those who were not present at last meeting.

**Correspondence:**  None

**Old Business:** By-laws need updated to meet state standards. Gil motions to adopt the By-laws as presented to meet state standards. Zac 2nd, motion carries. Several policies need review as per board yearly standards. Specifically, CIPA section of Internet Safety Policy O-7 needs review as per standards. Review was done, no changes needed.

**New Business:** Michelle McClaskey resigned from the board via email on Nov 3rd 2021. This left another opening on the board, thankfully we have Nancy Burns who has now joined the board via city approval as of Dec 7th. We still have an open executive position for Board Chairperson. After discussion Zac was nominated by Nancy Burns to fill the Board Chairperson position. Zac accepted the nomination. Connie made the motion to elect Zac Bates as the new Board Chairperson, Gil 2nd, motion passes. In April we will lose 2 additional members due to term limits. At that time the executive positon of Board Vice-Chairperson will be vacant as well. Information from informal agenda shared about possibility of opting out on meetings some months of the year. Director Jessica asked the board to please spread the word in the community about the positon and its requirements in hopes of garnering interest in the positons.

**Executive Session:** None

**Adjourn**:  The meeting was ended at 7:04pm. The next meeting will be JAN 19th at 6:15pm.