

Linwood Community Library Special Board Meeting: February 6, 2024

Call to Order

Board Members present: Sheldon Wheaton, Lea Chrisman, Ronald Smith, Melissia Smitka, Kathy Reno

Staff Members present: None

Guests: None

The meeting was called to order by Melissia Smitka at 5:03 P.M.

Sheldon made a motion to enter Executive Session at 5:04 P.M. to discuss Personnel Matters, to resume Open Session at 5:50 P.M. Ron seconded. Motion carried 5/0.

Lea made a motion to exit Executive Session at 5:50 P.M., Ron seconded. Motion carried 5/0.

Action Items:

Sheldon made a motion to increase current hourly wages by 2% for Jayne Hopkins, Nicole Oeschlaeger, Teresa Reetz and Amy Rosewicz effective February 26, 2024. Ron seconded. Motion carried 5/0.

Sheldon made a motion to give the title of "Library Services Specialist – Acting Administrator" to Dennis Shelton, working 29 hours per week, with hourly pay at \$17.77 effective January 31, 2024. Ron seconded. Motion carried 5/0.

Sheldon made a motion to enter Executive Session at 6:00 P.M. to discuss Security Matters with Open Session to resume at 6:10 P.M. Lea seconded. Motion carried 5/0.

Ron made a motion to enter Open Session at 6:10 P.M. Sheldon seconded. Motion carried 5/0.

Board reviewed Bookkeeper Job posting. Made adjustments as recommended. Board reviewed Bookkeeper Application received.

Adjournment

Approval: Ron moved to adjourn the meeting at 6:26 P.M. Sheldon seconded. Motion carried 5/0.

Submitted by: Lea Chrisman; Board Secretary

Linwood Community Library Board

Melissia Smitka, Chair (03/2025)
 Ronald Smith, Vice-Chair (03/2024)
 Sheldon Wheaton; Treasurer (03/2027)
 Lea Chrisman; Vice-Treas/Secretary (03/2026)
 Open Position (03/2025)
 Kathy Reno (03/2026)
 Open Position (03/2027)

Linwood Community Library Staff

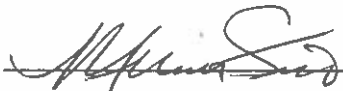

Vacant, Director
 Jayne Hopkins; Youth Services
 ; Teen and Marketing
 Teresa Reetz, Adult Programing/Collection
 Vacant, Bookkeeper
 Amy Rosewicz; Programming Assistant
 Dennis Shelton, Library Services Specialist
 Acting Administrator

Linwood Community Library Board Committees

Building & Equipment: Sheldon Wheaton Ron Smith
Personnel & Policy: Melissia Smitka Sheldon Wheaton Kathy Reno
Finance: Lea Chrisman

Officer and Committee appointments updated January 23, 2024

Library Staff updated January 31, 2024


 _____ 3.4.24
 Melissia Smitka, Chairperson Date:

 _____ 02.27.2024
 Lea Chrisman, Secretary Date: