

# GORDONCPA

AUDITING  
ACCOUNTING  
CONSULTING

4205 W 6th St Ste C  
Lawrence, KS 66049

(785) 371-4847  
cpagordon.com

February 16, 2023

Linwood Community Library  
19649 Linwood Rd.  
Linwood, Kansas 66052

KSA 75-1124 requires that you file an electronic copy of the December 31, 2021, agreed upon procedures report with the Office of the Chief Financial Officer. Reports submitted electronically should have the audited financial statements emailed to [armunis@da.ks.gov](mailto:armunis@da.ks.gov) in a .PDF format. The pdf file should be named as follow: [name of municipality in lower case] [audit year] [two letter county abbreviation in upper case]. A check for \$175 payable to the Office of the Chief Financial Officer should be mailed to:

Office of the Accounts and Reports  
Municipal Services Section  
700 SW Harrison, Suite 300  
Topeka, Kansas 66603

Please let me know if you have any questions.

Cordially,

Sean Gordon, CPA



# LINWOOD COMMUNITY

## Annual Report 2022



The library had **1,669** open hours in 2022!



**631** people have a card at our library



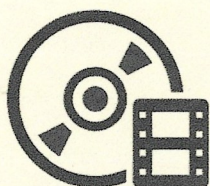
**3,051** people walked through our doors last year



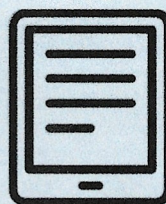
The collection contained **1,842,008** items



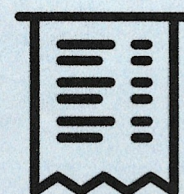
Print materials totaled **9,109**



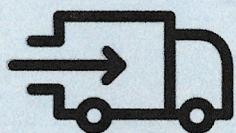
Physical videos totaled **2,306**



**12,266** e-materials borrowed



Contributing to a total of **13,392** checkouts!



We lent our items to other libraries **3,117** times



**98** uses of public computers



**4,671** WiFi sessions



And brought in **1,197** items upon patron request



**796** total programs offered



**4,232** people attended in total!

# READ



[www.linwoodcommunitylibrary.org](http://www.linwoodcommunitylibrary.org)  
19649 Linwood Rd  
LINWOOD, KS 66052  
9133013686



# Linwood Community Library Annual Board Meeting March 1, 2022

*Meeting location: Linwood Community Building; 302 Main St; Linwood, KS.*

## Call to Order

**Board Members present:** Thaddeus Swann (2022), Melanie Morris (2023), Stacey Schmitt (2024), Christy Brice (2023), Ron Smith (2022), Robert Firth (2025), Dalton Tornado (2025)

**Staff Members present:** Kat McKee (Director), Stefanie Brown, Kathy Reno

**District Members present:** Arlene Pritchard, Richard Brown, Anne Kohlmeyer, Lisa Turney, Mary Scharn

**The meeting was called to order at: 7:04 P.M. by Thaddeus Swann**

**Changes/Additions to the Agenda:** None

## Old Business

- Minutes from the 2021 Annual meeting

**Approval: Bob** motioned to approve the 2021 Annual meeting minutes without changes, Christy Seconded. **Motion Carried 7-0**

## New Business

- Notice of Annual Meeting publication presented by Kat.
- 2021 Annual Report presented by Kat
  - 
  -
- 2021 in Review
  - Covid as high as 70% to as low as 5 % infection rate, dropped mask mandate.
  - Reinstated mask mandate at 10%, mandated.
  - With Omicron variant, masking is strongly encouraged, not mandated.
  - Were cleaning all books and surface, utilizing outdoor programming and zoom instead of indoor programming.
  - Library is developing a team to create an outdoor space, also a green space.
  - Applied to NEKLS to help create a story rock.
  - Staff changes: Sharon Moreland – Sender resigned to take a new position in Iola. Current Director, Kat McKee started in June 2021. Library added a Teen Service Coordinator. Kim Downing resigned to take a job in Tonganoxie. Mary Pawlowski was hired to do outreach and programming. Summer LeBrell was hired to take up the Teen position and young adult collection.

- Kat thanked Stefanie, Kathy and Kim for their work in providing library services during the Pandemic and between Directors.
- Summer Reading – A program each Thursday evening during the Summer.
- Participating in One Book, Many Neighbors program, Linwood's program is on Sunken Treasure.
- Friends of the Library: Bingo Night, Fall Family Fun and
- Upcoming Events: Community Bingo and Book Sale.
- Mary Eisenhower Visited Linwood Elementary and gave a program.
- Kat joined on the Lion's Club and joined the LES site council.
- Installed a Generac generator and is operating successfully.
- New fence was put up, Kat thanked Richard Brown for his help on this.
- Working on creating a dedicated teen space and a comfortable space for our coffee group.
- 2022 Goals:
- Increase Circulations by 15%
- Increase number of people in the door and programs by 10%
- Staff 100% on continuing education.
- Create an inviting space and environment in our library.
- Creating community partnerships.
- Library collection will no longer be separated by genre.
- 

### **District Member Comments**

Thaddeus thanked everyone for attending and showing library support.

### **Nominations and Election of (2) 2022 – 2026 Library Board Members**

- (2) 4-year terms are open
  - Terms expiring for Thaddeus Swann and Ron Smith
- Request for nominations
  - Arlene Pritchard nominated Anne Kohlmeyer for an open 4-year position, Stacey Schmitt seconded.
  - Kathy Reno nominated Lisa Turney for an open 4-year position, Stefanie Brown seconded.
  - Each nominee introduced themselves.
  - **– 14 votes - Anne Kohlmeyer was approved for the 4-year position by majority vote.**
  - **14 votes - Lisa Turney was approved for the 4-year position by majority vote.**
- Thaddeus welcomed the new board members.
- Overview of Officer and Committee Appointments:
- Officers: Chairperson, Vice-Chairperson, Treasurer, Vice-Treasurer, Secretary.
- Board Committees: Building & Equipment, Personnel & Policy, Finance.
- Thaddeus thanked all Board members and district members for attending.

### **Adjournment**

**Approval: Ron moved to adjourn at 7:35 P.M. Stacey seconded. Motion carried 7-0**



**Next Meeting**

The next regular Board meeting will be **Tuesday, March 22 ,2022 at 7:00 P.M.**

*Submitted by: Dalton Tornadoen; Board Secretary*

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Thaddeus Swann, Chairperson

Date:

---

Dalton Tornadoen, Secretary

Date:

FY2022

Fund	Beginning Cash	Revenue	Expense	Payable	Ending Cash
Capital Improvement	150,094.33	901.60			150,995.93
Employee Benefit	4,109.63	12,687.69	10,230.54		6,566.78
General Fund	127,731.53	273,676.41	193,827.64	128.66	207,708.96
Total	<u>281,935.49</u>	<u>287,265.70</u>	<u>204,058.18</u>	<u>128.66</u>	<u>365,271.67</u>

Checking Account	214,275.74
Capital Improvement account	150,995.93
	<u>365,271.67</u>

INDEPENDENT ACCOUNTANT'S REPORT  
ON APPLYING AGREED-UPON PROCEDURES

Board of Directors  
Linwood Community Library

We have performed the procedures as referenced in the *Kansas Municipal Audit and Accounting Guide* (KMAAG), and as reflected in the attached supplement, which were agreed to by the management of the Linwood Community Library, Linwood, Kansas, on the compliance requirements of KMAAG for the year ended December 31, 2021. Linwood Community Library's management is responsible for the Library's records in accordance with KMAAG requirements. The sufficiency of these procedures is solely the responsibility of those parties specified in this report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Our procedures and findings are described in the attached supplement.

This agreed-upon procedures engagement was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to, and did not conduct an examination or review, the objective of which would be the expression of an opinion or a conclusion, respectively, on the records in accordance with KMAAG requirements. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the information and use of the management of Linwood Community Library, board of directors and regulatory authorities, and is not intended to be and should not be used by anyone other than these specified parties.

*Gordon CPA LLC*

Certified Public Accountant  
Lawrence, Kansas

February 8, 2023



SUPPLEMENT TO REPORT ON AGREED-UPON PROCEDURES  
LINWOOD COMMUNITY LIBRARY  
AGREED-UPON PROCEDURES AND FINDINGS

1. We tied the Library's total cash per books at year end to source documents which included a review of the bank reconciliation for the last month of the year.

No exceptions were noted.

2. We reconciled the year-end cash balance as shown on the Statement of Cash Receipts and Cash Disbursements to 1) demand deposits at the Library's official depository, 2) time deposits at the Library's official depository, 3) investments in U.S. Treasury bills; and other cash/investments.

No exceptions were noted.

3. We used the last bank statement of the year to compare total deposits in excess of FDIC insurance to securities pledged to secure those excess deposits, as evidenced by joint custody receipts.

The Library did not have pledged securities as of December 31, 2021. Therefore, deposits of \$11,533 were in excess of FDIC coverage and were unsecured as of December 31, 2021.

4. For the last bank statement of the year, we compared the name of the depository institution to an entry in the official minutes that designates the institution as the Library's official depository.

Documentation of the Library's official depository could not be found in the Board minutes. However, the Library has used the same depository for many years.

5. We selected two months and traced interest income from the bank statements to the Library's cash receipt records.

No exceptions were noted.

6. We selected two separate months and traced non-mail cash receipts from the receipt book to the bookkeeping records to determine if the receipts were properly recorded. For the same two months, we traced bookkeeping entries for cash receipts to the bank statement to determine if receipts are deposited intact and on a timely basis.

No exceptions were noted.

7. We selected approximately ten percent of the non-payroll cash disbursements and traced disbursements from the bookkeeping records to the related invoice, bank statement, and canceled check.

Of the 29 cash disbursements selected, 29 cash disbursements agreed to supporting documentation, bank statements and canceled checks.

8. We selected one month to compare the disbursements as recorded in the check register to an entry in the official minutes that approved the disbursements.

We noted that the Board minutes approve the disbursements, but the minutes do not list out a total dollar amount of the disbursements being approved.

9. We examined evidence of selected encumbrances and accounts payable and determined if they have been properly stated in the financial statements as of the end of the year. Evidence of encumbrances included unpaid purchase orders and contracts. Evidence of accounts payable included unpaid invoices and receiving reports.

The Library had no encumbrances and \$[346.20] in accounts payable at year end. No exceptions were noted when we viewed support for the accounts payable balance.

10. We reviewed the credit card policy and internal controls of the Library. For a minimum of two months, we reviewed the Library's credit card transactions to determine if approvals, expenditure procedures, and proper classification of expenditures were followed.

The Credit Card Policy for the Library is as follows: The Library maintains one credit card through the bank and two store credit cards. Library staff may purchase goods and/or services valued up to \$500 and the Library Director may purchase goods and/or services up to \$1,500 on items that are included in the Library's annual budget or are listed in an approved capital plan. Credit card transactions must follow the Library's Purchasing Policy. Physical documentation of a purchase and/or approval of such purchase must be presented to the Board within 30 days of purchase or delivery of goods and/or services. Purchases by Library staff up to \$500 require prior Director's approval. Purchase by the Director up to \$1,500 will be reviewed by the Board. Purchases from \$1,500 to \$5,000 require prior Board approval. Purchases on excess of \$5,000 require a good faith effort be made to obtain multiple written quotes.

We noted two credit card statements and two store card statements showed the Library had paid \$45 in late fees and \$7 in interest for the year. We also noted No other exceptions were noted during the review of the two months of credit card transactions.

11. We reviewed selected payroll records for a minimum of one month and determined that proper deductions and employer contributions are being remitted.

No exceptions were noted.

12. For the last month of the year, we reviewed the payroll records for each employee and determined if a deduction for KPERS (Kansas Public Employee Retirement System) was made.

The Library does not participate in the KPERS retirement program; therefore, this procedure is not applicable.

13. We compared the following items in the current year financial statement to the same items in the prior year financial statement to determine if there was a variance of more than 25% per fund: 1) total cash receipts, 2) total cash disbursements, 3) encumbrances and accounts payable, and 4) ending unencumbered cash balance. For variances larger than 25%, we examined the variance and documented the reason.

No exceptions were noted.

14. We selected two months and viewed the Library's month-end statement of cash receipts and cash disbursements and determined that the ending unencumbered cash balance is greater than zero.

No exceptions were noted.

15. We selected two months and viewed the official minutes to determine that the minutes have been signed by the chairperson of the board of directors.

We noted one of the two meeting minutes were not signed by the chairperson of the board of directors.

16. We viewed the Library's surety (fidelity) bonds and determined that all employees and officers entrusted with funds or property are covered by such a bond.

No exceptions were noted.

17. We reviewed the general and entity specific compliance checklists.

We completed the Kansas Regulatory Compliance Checklist for all Municipalities from the *Kansas Municipal Audit and Accounting Guide*. No instances of noncompliance were found during the procedures.

LINWOOD COMMUNITY LIBRARY  
 LINWOOD, KANSAS  
 Summary Statement of Receipts, Expenditures and Unencumbered Cash  
 For the Year Ended December 31, 2021

Fund	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrance	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add: Outstanding Encumbrances and Accounts Payable	Ending Cash Balance
General Fund	\$ 158,476	\$ -	\$ 258,159	\$ 288,904	\$ 127,731	\$ [346]	\$ 127,385
Special Purpose Fund:							
Capital Improvement Fund	97,876	-	52,218	-	150,094	-	150,094
Employee Benefit Fund	7,233	-	8,864	11,986	4,111	-	4,111
Total Reporting Entity	<u>\$ 263,585</u>	<u>\$ -</u>	<u>\$ 319,241</u>	<u>\$ 300,890</u>	<u>\$ 281,936</u>	<u>\$ [346]</u>	<u>\$ 281,590</u>

Composition of Cash:

Checking Accounts	\$ 240,866
Certificates of Deposit	<u>40,724</u>
Total Reporting Entity (Excluding Agency Funds)	<u>\$ 281,590</u>





# Linwood Community Library

## 2022 Annual Report

### Accomplishments of 2022

#### Building Improvements:

- Two lounge chairs were added to the main area of the library to help create a more inviting open space.
- The library's indoor lighting was upgraded to LED.
- Repairs were made to the blowers in the foyer area.
- Mobile shelving was added to the Children's area.
- The library procured a new copier leased from Xerox for patron use.
- A card catalog for the use of the library's seed sharing library program.
- The HVAC was serviced, filters changed and flue tubing repaired.
- Caulking was done in various areas of the library to prevent rainwater leakage.
- The library's disc cleaner was repaired and serviced.

#### Personnel and Policies:

- Summer LeBrell resigned her position of Teen Services Coordinator in April to take a position at Mid America Library, Mary Pawlowski, resigned her position Programming and Marketing Coordinator in April, briefly returned in August to handle Collection Development than left in October. Stefanie Brown, Youth Services Coordinator and Kathy Reno, Cataloging shared their resignations in June. Kat McKee resigned as Director at the end of August. Teresa Reetz was hired in April as Adult Programming Coordinator. Dennis Shelton was hired as Marketing and Outreach Coordinator and Jayne Hopkins was hired as Youth Services Coordinator in June. Nicole Oelschlager was hired in December as Interim Youth Services Coordinator while Jayne is on leave.
- The Board is actively working to hire a library director amid a challenging job market.
- The library staff have done a fantastic job keeping programming and library operations running!
- Updates have been periodically made throughout the year to the library's policy manual in order to better reflect the needs of the library.
- The library's NEKLS Accreditation is up in 2023, Strategic Planning and the Accreditation process have been put on hold until a library director is in place.
- The library's new website went live as did the new eNewsletter.

The Board wishes to thank staff both previous and present for their valuable contributions to the library.

- Dalton Torneden  
Board Secretary

Linwood Community Library District #1  
19649 Linwood Rd., PO Box 80 Linwood, KS  
66052  
(913) 301-3686

Web: [www.linwoodcommunitylibrary.org](http://www.linwoodcommunitylibrary.org)  
E-mail: [linwoodlib@linwoodlibrary.org](mailto:linwoodlib@linwoodlibrary.org)

2022 Hours:  
Mon to Wed & Fri 9 to 6:30  
Thursday 9 to 9 until November 7th than 9 to 8  
Saturday 9 to 1

The library was closed from August 2nd to 9th due to Covid exposure

### Board Members

Christy Brice ; Chair (03/2023)  
Lisa Turney; Vice-Chair (03/2026)  
Robert Firth; Treasurer (03/2025)  
Stacey Schmitt: Vice-Treasurer  
(03/2024)

Dalton Torneden; Secretary  
(03/2025)

Melanie Morris (03/2023)  
Open Position (03/2026)

Thank you for your service:

Christy Brice  
Melanie Morris  
Anne Kohlmeyer  
Chris Mensch

### Thank You for Your Support!!

Summer Reading Donors  
Friends of the Library - \$200  
Linwood Masonic Lodge - \$200

Grants and State Aid  
Northeast KS Library System - \$2,298  
State of Kansas - \$1,268

### Friends & Community:

- The Friends held two book sales between the Spring and Summer.
- Library staff helped with the Children's craft at the city-wide Christmas celebration.
- The Library participated in the multi-library program, One Book, Many Neighbors and hosted a program on underwater discoveries presented by Lisa Ball on the discovery ship, Nautilus, 32 people were present in the library with 14 people in attendance on Zoom.
- Santa and Mrs. Claus were hosted inside the library once again by staff and Friends having the opportunity to visit with families who stopped in to see them.
- Stefanie, Jayne and Nicole have held a book club with Linwood Elementary 5th graders throughout the year.

### Programs & Events:

- Adult Winter Reading had 32 participants with 250 books read!
- Summer Reading was held and included, concerts and other performers ending with our Raingutter Regatta.
- Library staff started in October hosting a Kidz club once a week after school for kids to do activities and have snacks.
- VITA Tax Prep with the Council on Aging.
- The Fall Festival in October was a great afternoon of chili, game, crafts and fun!
- Potlucks were revived in December and are held once a month.
- Yoga with Aly was re-started in December

### Plans for the Coming Year

- To continue to provide a high-quality library experience and programs
- To recruit and retain a high caliber library director
- To review and maintain competitive salaries and benefits provided to library staff
- To update the Director & Circulation desktop computers
- To promote National Library Giving Day on April 4th, 2023.
- Mystery Book Club to be hosted at Z&M Winery on March 16th at 5 P.M., the book of the month is Girl, Forgotten by Karen Slaughter
- To host a plant exchange and seed library.
- To complete the NEKLS Accreditation process including the updating of the library's Strategic and Technology plans.
- The Library is working in partnership with the City of Linwood and the Baptist Church to bring everyone together as a community to do 1st Friday night concerts during the Summer.

The Board would like to thank our patrons and volunteers for their support of the library. We acknowledge that libraries nationwide and this library in particular are facing challenging times but just as community support helped to create the library district more than 50 years ago, that same community support will see us move strongly into the future as we seek new ways to interact with the community, maintain the best of the past and present and work to provide the best possible service and library experience.

Thanks for the opportunity to read, connect and grow with you!



Read

Connect

Grow



# 2022 in Pictures





**AFFIDAVIT IN PROOF OF PUBLICATION**

STATE OF KANSAS  
Douglas County

Kelly Schellman of the Legal Dept. of the Lawrence Daily Journal-World being first duly sworn, deposes and says:

That this daily newspaper printed in the State of Kansas, and published in and of general circulation in Douglas County, Kansas, with a general paid circulation on a daily basis in Douglas County, Kansas, and that said newspaper is not a trade, religious or fraternal publication, and which newspaper has been admitted to the mails as periodicals class matter in said County, and that a notice of which is hereto attached, was published in the regular and entire issue of the Lawrence Daily Journal-World

Said newspaper is published six days per week, 52 weeks per year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice and been admitted at the post office of Lawrence in said County as second class matter.

That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for 2 consecutive days/weeks the first publication thereof being made as aforesaid on 02/21/2023, 02/28/2023 with publications being made on the following dates:  
02/21/2023, 02/28/2023



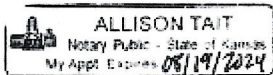
Subscribed and sworn to before me this 28th day of February 2023



Notary Public

My Commission Expires: 08/19/2024

Publication Charges: \$49.50



**(First published in the Lawrence Daily Journal-World on the 21st of February, 2023)**

**Notice of Annual Meeting  
Linwood Community  
Library District No 1  
Linwood, KS 66052  
Tuesday, March 7, 2023  
7:30 pm @  
Linwood Community  
Library  
19649 Linwood Rd,  
Linwood, KS 66052**

**(First published in the Lawrence Daily Journal-World on the 21st of February, 2023)**

**Notice of Annual Meeting  
Linwood Community  
Library District No 1  
Linwood, KS 66052  
Tuesday, March 7, 2023  
7:30 pm @  
Linwood Community  
Library  
19649 Linwood Rd,  
Linwood, KS 66052**

**Agenda**  
**Linwood Community Library Annual Board Meeting**  
**March 7,2023 at 7:00 pm**  
**Linwood Community Library**  
**19649 Linwood Road**  
**Linwood, Kansas 66052**  
**Public Notice**

Christy Brice (Chair)(3/2023)	Robert Firth(3/2025)	Open Position(3/2026)
Melanie Morris(3/2023)	Stacey Schmitt(3/2024)	
Dalton Torneden(3/2025)	Lisa Turney(3/2026)	

**Call to Order**

Introduction of Guests, if present  
Introduction of District Members  
Changes or additions to the agenda, if needed

**Old Business**

- Minutes from the 2022 Annual Meeting

**New Business**

- Annual Meeting Notice Publication
- Presentation of the 2021 Annual Report
- Financial Report

**District Member Comments**

- **Nominations and Election of three open Library Board Member Positions –**
- **Terms expiring for Christy Brice(3/2023) and Melanie Morris(3/2023), filling Chris Mensch’s vacated seat(3/2026)**
- **Request for Nominations**

**Overview of Officer and Committee Appointments:**

- **Officers: Chairperson, Vice-Chairperson, Treasurer, Vice- Treasurer, Secretary**
- **Permanent Board Committees: Building and Equipment, Personnel and Policy, Finance**

**Adjournment**

**Next Regular Board Meeting: Tuesday, March 28<sup>th</sup>, 2023 at 7:00 pm**



	FY2021	FY2022		
	Actual	Actual	Budget	Budget diff Over (Under)
<b>Capital Improvement Revenue</b>				
Interest on Idle Funds	754.80	901.60	1,302.00	(400.40)
Transfer	51,463.00	-	-	-
<b>Revenue Total</b>	<b>52,217.80</b>	<b>901.60</b>	<b>1,302.00</b>	<b>(400.40)</b>
<b>Capital Improvement Fund Total</b>	<b>52,217.80</b>	<b>901.60</b>		
Treasurer's Balance 12/31/2021		150,094.33		
Treasurer's Balance 12/31/2022		150,995.93		

	FY2021	FY2022		
	Actual	Actual	Budget	Budget diff Over (Under)
<b>Employee Benefit Revenue</b>				
Property Tax	8,863.51	12,687.69	11,942.00	745.69
<b>Revenue Total</b>	<b>8,863.51</b>	<b>12,687.69</b>	<b>11,942.00</b>	<b>745.69</b>
<b>Expense</b>				
Payroll Expenses	11,986.36	10,230.54	11,942.00	(1,711.46)
<b>Expense Total</b>	<b>11,986.36</b>	<b>10,230.54</b>	<b>11,942.00</b>	<b>(1,711.46)</b>
<b>Employee Benefit Fund Total</b>		<b>2,457.15</b>		
Treasurer's Balance 12/31/2021		4,109.63		
Treasurer's Balance 12/31/2022		6,566.78		

	FY2021	FY2022		
	Actual	Actual	Budget	Budget diff Over (Under)
<b>General Fund Revenue</b>				
Donations	8,102.38	8,975.03	11,507.00	(2,531.97)
Interest on Idle Funds	66.05	2,107.22	-	2,107.22
Property Tax	249,990.19	262,594.16	231,388.00	31,206.16
<b>Revenue Total</b>	<b>258,158.62</b>	<b>273,676.41</b>	<b>242,895.00</b>	<b>30,781.41</b>
<b>Expense</b>				
Collection and Programs	25,471.48	21,605.24	38,000.00	(16,394.76)
Operating Expense	79,420.83	66,311.18	60,000.00	6,311.18
Wages	117,242.87	105,911.22	140,000.00	(34,088.78)
Transfer	51,463.00	-	25,000.00	(25,000.00)
Capital Outlay	15,304.91	-	37,370.00	(37,370.00)
<b>Expense Total</b>	<b>288,903.09</b>	<b>193,827.64</b>	<b>300,370.00</b>	<b>(106,542.36)</b>
<b>General Fund Total</b>		<b>79,848.77</b>		
Treasurer's Balance 12/31/2021		127,731.53		
Treasurer's Balance 12/31/2022		207,580.30		

**Staffing**

Total Staff FTEs	3.40
Total Librarians FTEs	1.00
ALA-MLS Librarian FTEs	1.00
Other Non Librarian FTEs	2.40

**Internet Access Computers**

No. of Public Terminals	3
No. of Uses of Public Terminals	98
Wireless Sessions	4,671
Website Visits	4,952

**Outlets**

No. of Central Libraries	1
No. of Branches & Stations	0
No. of Bookmobiles	0

**Library Programs**

Total Programs	796
Children's Programs	86
Young Adult	12
Total Attendance All Programs	4,232



#1

# ANNUAL REPORT OF KANSAS LIBRARY STATISTICS

LINWOOD  
COMMUNITY  
LIBRARY DISTRICT

2022

19649 Linwood Rd  
LINWOOD, 66052  
9133013686  
[www.linwoodcommunitylibrary.org](http://www.linwoodcommunitylibrary.org)

**Holdings**

Total Holdings	1,842,008
Books	9,109
Audio	274
Video	2,306
E-Books	1,224,853
Databases	75
Downloadable Audio	579,648
Downloadable Video	25,502

**Holdings Percentages**

Print	0.49%
Audio	31.48%
Video	1.51%
EBooks	66.50%
Databases	0.00%

**Circulation**

Total Circulation	13,392
Childrens Materials	4,367

**Interlibrary Loans**

ILL'S To	3,117
ILL'S From	1,197

**Population of Borrowers**

Population of USA	4,209
Registered Borrowers	631

**Visits**

Visits per Year	3,051
Reference Transactions	120

**Operating Income and Expenditures**

<b>Income</b>	
Total Income	\$287,222
Total Capital Income	\$902
Local Government	\$275,282
State Government	\$3,566
Federal Government	\$0
Other	\$8,374

**Expenditures**

Capital Expenditures	\$0
Total Operating Expenditures	\$182,453
Salaries & Wages	\$105,911
Collection Expenditures	\$21,606
Other Expenditures	\$44,705