

Summer Reading 2024

Teen Volunteer Application

Application due Friday, May 24, 2024.



Nortonville Public Library

407 Main St

Nortonville, KS 66060

913-886-2060

www.nortonvillelibrary.org

Requirements:

- Must be between the ages of 13 and 18 as of May 31, 2024.
- Must have transportation to and from the library.
- Must know how to use a computer.
- Must be a dependable, responsible worker.
- Must attend a MANDATORY orientation session (dates TBD).

Description of Duties and Responsibilities:

This summer's volunteer shifts are divided into three types.

Desk Shifts

- Staff the Summer Reading desk with library staff.
- Sign up children and teens for the summer reading challenge.
- Label summer reading prize books, prepare crafts for programs, and put together summer reading prize packages.

Program and Storytime Shifts

- Provide assistance during Youth Services programs, including helping with activities and crafts.
- Acting in storytime skits. Help with music and shakers.
- Be a Moviecraft Production Assistant (assist with activities, help train teens with equipment, act as a runner for materials).

Performance Shifts

- Create special teen-led virtual storytimes called Voluntales.
- Greeters: wear costumes and greet patrons, take photos, and be in social media posts.

Schedule Options:

Summer reading runs from June 1 to July 26th. Teen volunteers work only Tuesday through Saturday.

Desk shifts are Tuesday through Friday, from 9am-12pm, 12pm-3pm, and 3pm-5:00pm.

Program shifts are generally from 9:00-11:30am and 1:30-4:30pm on varying days. The Storytime shift is from 9:00am-12:00pm on Tuesdays. Teens may request how many hours they wish to earn during their summer experience. While not guaranteed they will receive all requested hours, we will do our best to schedule them.

Please contact Greta Funk, Library Director, with any questions.

(913) 886-2060 or director@nortonvillelibrary.org

Teen Volunteer Application

Applicant's Full Name:

Do you have any nicknames or name/s you would prefer to be called?

What are your preferred pronouns?

She/Her He/Him They/Them

Address:

Phone Number:

Email:

What school do you attend?

Grade in Fall 2024:_____ Age:_____

Do you have any previous volunteer experience? If so, please list below:

Do you have any experience acting or performing in theater or film? If so, please list below:

What is the best way to contact you?

Email/Text/Call

Have you volunteered at the Nortonville Public Library during the summer before?

Yes No

What type of shifts would you be interested in? Check all that apply.

- Desk
- Storytime
- Activities
- Voluntales

What skills or experiences are you hoping to gain as a teen volunteer at the library?

How many total volunteer hours are you hoping to earn as a library volunteer this summer?

5-9

10-15

16-20

20+

Please indicate any dates or times in the months of June and July when you are UNAVAILABLE to work:

All teen volunteers are required to wear a summer reading t-shirt (provided by the library) during their shifts. What is your t-shirt size?

I promise to fulfill my duties as a teen volunteer at Nortonville Public Library to the best of my abilities. I have read the requirements, description of duties and responsibilities, and schedule options for this position. I will make every effort to come to work when I am scheduled. In case of illness or other emergency, I will contact the volunteer coordinator as far in advance as possible. I understand that the Youth Services phone number is included on my schedule. I understand that while I may request to earn a certain number of hours this summer, I am not guaranteed those hours.

Signature of Teen Volunteer Applicant Date

By signing this contract, I give permission for my teen to volunteer at the Nortonville Public Library. I have read and discussed the requirements, description of duties and responsibilities, and schedule options with my teen. I will make every effort to help them fulfill the responsibilities of volunteering, especially in reporting to work at the assigned time.

Signature of Parent / Legal Guardian Date

Please note that applying to volunteer does not guarantee a volunteer placement. There are a limited number of spots available.